

AGENDA

Meeting: Devizes Area Board
Place: Devizes Community Hub and Library, 25 Sheep Street, Devizes, SN10 1DJ
Date: Monday 16 July 2018
Time: 6.30 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm .

Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Anna Cuthbert, Bromham, Rowde and Potterne
Cllr Peter Evans, Devizes East
Cllr Sue Evans, Devizes North
Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Simon Jacobs, Devizes and Roundway South (Chairman)
Cllr Laura Mayes, Roundway
Cllr Philip Whitehead, Urchfont and the Cannings (Vice-Chairman)

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of a Chairman for 2018/2019 (<i>Pages 1 - 2</i>)</p> <p>To appoint a Chairman for 2018/2019.</p>	6.30pm
<p>2 Election of a Vice-Chairman for 2018/2019</p> <p>To appoint a Vice-Chairman for 2018/2019.</p>	
<p>3 Welcome</p> <p>To welcome those present to the meeting.</p>	6.35pm
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes (<i>Pages 3 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 14 May 2018.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Appointments to Outside Bodies and Working Groups (<i>Pages 11 - 34</i>)</p> <p>To consider the Area Board representatives to Outside Bodies and Memberships of Working Groups as detailed in the attached report.</p> <p>To appoint representatives to the following Outside Bodies for 2018/2019:</p> <ul style="list-style-type: none"> • Devizes and District Association for the Disabled Executive Committee • Devizes Air Quality and Transport Strategy Working Group • Devizes Development Partnership • Devizes Leisure Centre Group • Devizes Local Youth Network <p>To appoint representatives to the following Working Groups for 2018/2019:</p> <ul style="list-style-type: none"> • Community Area Transport Group • LYN Management Group • Devizes Community Area Wellbeing Group • Air Quality and Transport Strategy Working Group <p>To appoint an Older Person's Champion</p>	6.40pm

8	<p>Chairman's Announcements (<i>Pages 35 - 36</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • UK Youth Parliament Elections and Activity 	6.45pm
9	<p>Partner Updates (<i>Pages 37 - 54</i>)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Fire and Rescue Service c. Health Services d. Devizes Community Area Partnership e. Schools updates f. Town and Parish Councils g. Devizes Community Area Wellbeing Group 	6.50pm
10	<p>Local Youth Network (<i>Pages 55 - 58</i>)</p> <p>To receive updates from the Local Youth Network:</p> <ul style="list-style-type: none"> • LYN update • DOCA • Makaton Friendly Devizes <p>To note the following application for youth grant funding:</p> <ul style="list-style-type: none"> • Lavington School, £900 towards their Rainbow Shower project (already awarded under delegated powers). <p>To consider the following application for youth grant funding:</p> <ul style="list-style-type: none"> • Make Devizes Makaton Friendly, £1000 towards licenses. 	7.00pm
11	<p>The Yarn Day Centre</p> <p>A presentation by Rachel Far of The Yarn Day Centre for adults with disabilities.</p>	7.15pm
12	<p>Parking in Devizes</p> <p>An update from Cllr Whitehead on parking in Devizes.</p>	7.25pm
13	<p>Community Engagement Manager Update</p> <p>Updates from Graeme Morrison, Devizes CEM, on:</p> <ul style="list-style-type: none"> • First World War Commemorative Tree Planting • Devizes Wellbeing Day • Bradbury Manor 	7.35pm

14	Open Floor Residents are invited to ask questions of their local councillors.	7.55pm
15	Area Board Funding (<i>Pages 59 - 66</i>) To consider the following application to the Community Area Grants Scheme: <ul style="list-style-type: none">• Devizes Outdoor Celebratory Arts (DOCA), £5000 towards signage, t-shirts and materials for their Getting Seen project. (£2,708 of this application has been approved in between meetings via a delegated decision by Graeme Morrison. The balance of £2,292 is to be considered by the area board.)• Caenhill Countryside Centre, £3000.00 towards mechanical equipment. To consider the following applications for Health and Wellbeing Funding: <ul style="list-style-type: none">• Richmond Fellowship, £650.00 towards an event for their Improved Mental Health in the Workplace project.• Lucy Heasman, £2,000.00 towards her Make Devizes A Makaton Friendly Town project.	8.10pm
16	Community Area Transport Group (CATG) (<i>Pages 67 - 70</i>) To consider the update and any recommendations arising from the Community Area Transport Group (CATG).	8.20pm
17	Air Quality To receive any updates from the Devizes Air Quality and Transport Strategy Group.	8.30pm
18	Urgent items Any other items of business which the Chairman agrees to consider as a matter of urgency.	8.40pm
19	Close The next ordinary meeting of the Area Board will be held on 10 September 2018 at Devizes Hub and Library, Sheep Street, Devizes, Wiltshire SN10 1DJ.	8.45pm

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes School, The Green, Devizes SN10 3AG
Date: 19 March 2018
Start Time: 6.30 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Libby Johnstone (Senior Democratic Services Officer), on 01225 718214 or libby.johnstone@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Evans, Cllr Sue Evans, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes and Cllr Philip Whitehead (Vice-Chairman)

Wiltshire Council Officers

Graeme Morrison (Community Engagement Manager)
Libby Johnstone (Senior Democratic Services Officer)

Town and Parish Councillors

Devizes Town – Simon Fisher, Nigel Carter, Albert Wooldridge, Judy Rose
Bromham - Jean Collens
Potterne – Peter Balls, Tony Molland

Partners

Wiltshire Police – Chris Martin, Paul Brewster

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
17	<p><u>Welcome</u></p> <p>The Chairman welcomed those present to the meeting.</p>
18	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Cllr Richard Gamble, Cllr Anna Cuthbert and Mark Evans (Canal and River Trust).</p>
19	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm the minutes of the meeting held on 22 January 2018.</p>
20	<p><u>Declarations of Interest</u></p> <p>Cllrs Peter and Sue Evans declared themselves members of the Conservative Social Club, however they would vote on the grant under item 12 of the agenda.</p> <p>Cllr Sue Evans declared herself as being on the Devizes and District Association for the Disabled Management Committee and therefore would not vote on this grant under item 12 of the agenda.</p>
21	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The 'Big Pledge' was to start again from April and would be a time-based award, details would be promoted nearer the time; • Household Recycling Centres were to introduce ID checks to prevent against non-Wiltshire residents using the facilities; • Wiltshire Council was in discussion with the Town Council to consider different proposals for car parking on the Market Square; • Progress was being made on progress a Devizes Parkway station and a local resident with expert knowledge was working with the group, however the project was not expected to be realised for 5 -10 years. • Thank you to those groups planning to litter pick for the Great British Spring Clean on the weekend on 23/24/25 March. <p>Members of the public expressed concern about the impact of the changes to the car parking in the market place on businesses.</p>
22	<p><u>Partner Updates</u></p> <p>Written updates were available in the agenda pack from Wiltshire Police, Fire and Rescue Services and Health Services.</p>

	<p>Inspector Chris Martin introduced himself as the new Inspector for the Devizes area and highlighted there had been a number of thefts from cars in recent months, residents were reminded not to leave valuables in vehicles.</p> <p>Philip Bevan gave an update from Devizes School which included that the school's Duke of Edinburgh students were working towards this award and the school was to hold another Open House event on 28th April.</p> <p>Simon Fisher, Devizes Town Council, presented photos of the work that had been done to improve Belvedere Woods. The Town Council was also working to organise something in the town to commemorate the centenary of the end of WW1 and looked to Wiltshire Council for support to allow free parking for its Christmas Light Switch on in November/December. Cllr Whitehead responded Wiltshire Council would work with the town council on a solution and would not expect the new restrictions to apply for the Christmas Light switch on.</p> <p>Mike Challinor, Devizes Community Area Wellbeing Group, advised the group was organising its health and wellbeing day for Saturday 23 June, its film club was becoming established, and volunteers were being sought to be walking netball coaches.</p>
23	<p><u>Local Youth Network</u></p> <p>Helen Bradley, Locality Youth Facilitator, introduced applications for youth grant funding.</p> <p>Devizes Youthy had applied for funding forwards a part-time youth worker which was essential to support the running of the group. Bromham Youth Club sought funding towards running costs for the youth club that was expanding. Cllr Laura Mayes expressed her support for this project and it was advised the local member was also in support. The Board noted the LYN had recommended the project however hoped in future the Parish Council could contribute more towards the running costs.</p> <p>Witshire Youth For Christ was seeking a grant to support pop up cafes over the summer, these had be successful the previous year with over 100 young people attending per week. David Dawson, Wiltshire Museum, spoke in support of a funding application to facilitate a virtual reality experience at the museum. Helen Bradley explained an application from Camp Xtra. Finally, Wiltshire Wildlife Trust had applied for funding to support a summer forest school working with young people, following the success of the same scheme run the previous year.</p> <p>Following questions it was confirmed, there was sufficient revenue funding in the youth budget to cover all these grants as little funding had been allocated earlier in the year and the Board had been expecting these projects to come forward.</p>

	<p>Resolved:</p> <p>To grant Devizes Youthy £4,948 towards funding a part-time youth worker;</p> <p>To grant Bromham Youth Club £4,500 towards running costs;</p> <p>To grant Wiltshire Youth For Christ £2,500 towards pop up youth activities;</p> <p>To grant Wiltshire Museum £2,080 towards an empire soldiers project;</p> <p>To grant Camp Xtra £1,782 to support camp activities;</p> <p>To grant Wiltshire Wildlife Trust £2,450 to support a summer forest school.</p>
24	<p><u>Devizes Men's Shed</u></p> <p>Albert Wooldridge spoke on the progress of the Men's Shed which was now open at Needham House and had received very generous donations of equipment from the community. It was explained that important steps had been completed, such as addressing health and safety, before the Shed could open. Members of the Committee considered the shed would be a place of leisure for local residents where they could interact with others and meet new people. Thanks were given to Area Board, Heath and Wellbeing Group, Graeme Morrison, and the 14 committee members for their support in establishing the Shed.</p> <p>The Chairman thanked Albert and the rest of the Committee for their hard work setting up the Mens Shed.</p>
25	<p><u>A303 Stonehenge Amesbury to Berwick Down</u></p> <p>Chris Jones, Highways England, presented the proposals for the A303 Stonehenge Amesbury to Berwick Down which was now out to consultation. The use of a boring machine to create a tunnel to take the road under the Stonehenge World Heritage site was explained, alongside other design elements and junction locations. Attention was drawn to the consultation events and written material by which the public could submit their views.</p> <p>In response to questions it was confirmed a comparison between a dual carriageway and a tunnel had been made during the earlier stages of the consultation, the tunnel was expected to cost up to £1bn more, however was the preferred option; construction would take up to 5 years. Comments included that the tunnel would be a positive, since at present when the A303 was blocked this had an impact on nearby villages.</p> <p>The Chairman thanked Chris Jones for the informative presentation.</p>

26	<p><u>Priorities for our Community- JSA update</u></p> <p>Graeme Morrison, Community Engagement Manager, updated on recent activity in Devizes in response to the community priorities that were identified in 2017. Some examples included: the establishment of a singing group, woodland management group, drug and alcohol abuse sessions, community events run by DOCA and a public meeting on housing need in the area.</p> <p>The representative from Wiltshire Wildlife Trust advised they now had funding from Public Health and were soon to start working with adults to address mental health issues. Other comments from the floor included that more affordable homes were needed in the town, in response to this the Board requested volunteers to help update the Neighbourhood Plan and advised a Devizes Parkway station would be a big step towards developing the infrastructure to support more housing in the area.</p> <p>The Chairman thanked Graeme Morrison for his presentation.</p>
27	<p><u>Open Floor</u></p> <p>Residents were invited to ask questions of their local councillors.</p> <p>Wiltshire Council was complimented for responding to feedback at the previous meeting about the need to increase the volume on the recording of council meetings. A question was raised about whether it was possible to increase signage to warn of the roundabout on the A360 Pans lane, similar issues were raised for the roundabout near Station Road, it was confirmed this should be raised on the CATG issue system for it to be taken forward.</p> <p>Other questions included whether the Mens Shed would consider doing projects with charities, and the group confirmed they would be happy to accommodate this. The Board also heard from a member of the public who wished to put an event together, in partnership with the Richmond Fellowship, to discuss mental health with businesses and employees. The Chairman encouraged contact with the Community Engagement Manager to discuss funding and a link to the Health and Wellbeing Group.</p>
28	<p><u>Area Board Funding</u></p> <p>Applications to the Community Area Grants Scheme were considered.</p> <p>Councillors spoke in support of an application from Devizes and District Association for the Disabled. Cllr Sue Evans left the meeting in her capacity as a councillor for this item and did not participate in the debate or vote.</p> <p>The Treasurer of Devizes and District Conservative club spoke in favour of a grant to allow the club to upgrade its furniture. Cllr Simon Jacobs highlighted the application was not linked to the Conservative Party or political activity, but was to support the social club. On considering the application, due to insufficient</p>

	<p>funds for all grant applications at the end of the financial year, the Board agreed to award a lesser amount of funding.</p> <p>Members also agreed they were unable to allocate the full amount of capital funding applied for to Potterne Social Club, however could add in some revenue funding from the LYN budget. Following consideration of an application from Alzheimer’s support, the Board resolved to allocate a lesser amount due to insufficient funding from the health and wellbeing budget.</p> <p>Resolved:</p> <p>To grant Devizes and District Association for the Disabled £864 towards audio and video activities;</p> <p>To grant Devizes and District Conservative Club £3,000 towards an upgrade of the community area. Reason: The amount is reduced due to insufficient funds at the end of the financial year.</p> <p>To grant Potterne Social Club £3,982.08 from the community area grants budget, and £1,000 from the LYN budget. Reason: The amount is reduced due to insufficient funds at the end of the financial year.</p> <p>To grant Alzheimer’s Support £1,500 towards a ‘Movement for the Mind’ exercise class. Reason: The amount is reduced due to insufficient funds at the end of the financial year.</p>
29	<p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr Philip Whitehead updated the CATG had recommended its remaining budget be allocated to a 20mph zone in All Cannings.</p> <p>The Board was also asked to consider the proposed highways maintenance schemes for 2018/19.</p> <p>Resolved:</p> <p>To agree the remainder of the CATG budget be put towards a 20mph zone in All Cannings, subject to the parish council making up the difference in funding.</p> <p>To note the report from Highways and agree the proposed highways maintenance schemes for 2018/19.</p>

30	<p><u>Air Quality</u></p> <p>Graeme Morrison, updated the Air Quality and Transport Strategy Group had recently met and had completed many priority actions. The meeting heard the pilot of the 'Home Run' App for schools was going well and encouraging walking to school.</p>
31	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
32	<p><u>Close</u></p> <p>The next meeting of the Area Board was to be held on 14 May at Devizes Hub and Library.</p>

This page is intentionally left blank

DEVIZES AREA BOARD

16 July 2018

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2018/19

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2018/19.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2018/19, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint Mike Challinor as Health and Wellbeing Champion for the Area Board, in accordance with Appendix D.

Libby Johnstone
Democratic Services Team Lead
01225 718214
libby.johnstone@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Reps Needed	Representative (s) for 2017/2018
Devizes & District Association for the Disabled Executive Committee	Area Board - Devizes	To continue representation for the disabled in the Devizes Area Community	Provide support and assistance to the disabled	Meetings organised when required	Yes	1	Cllr Sue Evans
Devizes Air Quality and Transport Strategy Working Group	Area Board - Devizes	Local representation	Delivery of Air Quality Action Plan	4 meetings per year	Yes	1	Cllr Anna Cuthbert
Devizes Development Partnership	Area Board - Devizes	Public sector representation essential.	Steer the work of the Town Centre Manager. Economic and social development of the Devizes area	4 meetings per year	Yes	1	Cllr Richard Gamble (Cllr Simon Jacobs, Cllr Peter Evans additional representatives as required)
Devizes Leisure Centre Group	Area Board - Devizes		Informal	Meetings organised when required	N/A	1	Cllr Simon Jacobs, Cllr Sue Evans
Devizes Local Youth Network (LYN)	Area Board - Devizes	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Anna Cuthbert, Cllr Simon Jacobs

Appointments to Working Groups Devizes Area Board

Appointments to Working Groups **Devizes Area Board**

Community Area Transport Group:

- Devizes Community Area Partnership- Kate Freeman
- Devizes Town Council- Kelvin Nash
- Parish Council Representatives- Steve Valentine, Mervyn Woods, Hazel Simons, Wesley Parfitt
- Area Board Representatives- Cllr Peter Evans and Cllr Philip Whitehead

Officers to support as necessary.

LYN Management Group

- Locality Youth Officer- Helen Bradley
- Community Engagement Manager- Graeme Morrison
- Devizes Area Board- Cllr Anna Cuthbert and Cllr Simon Jacobs (Chairman)
- Devizes parishes representatives
- Devizes School Governor- Kerry Rose
- Voluntary and Community Sector Representative- Damian Haasjes
- Devizes Community Policing Team representatives
- Devizes Town Council- Cllr Andy Johnson
- Devizes Youthy Representative- John Saunders
- Youth for Christ Representative- Steve Dewar
- Lavington School Representative- Daniela De Cet
- Devizes School Representative- Phil Bevan
- Rowdeford School Representative
- Downlands School Representative
- Dauntsey School Representative

In addition to the above, young people from Devizes Community Area are encouraged to attend meetings of the LYN Management Group.

Devizes Community Area Wellbeing Group

- Devizes Champion for Senior People- Mike Challinor
- Area Board Representative- Cllr Simon Jacobs
- Community Engagement Manager- Graeme Morrison
- Devizes Town Council- Judy Rose
- Representatives from community groups/volunteers

Officers to support as necessary

Air Quality and Transport Strategy Working Group

- Area Board Representative- Cllr Anna Cuthbert
- Devizes Town Council- Nigel Carter and Cllr Peter Evans
- Parish Council representatives as appropriate
- DCAP Representative- Kate Freeman
- Trust for Devizes- Philippa Morgan
- Simon Thompson
- Community volunteers

Officers to support as necessary

All Councillors are welcome to attend any of these Working Group meetings to maintain their awareness.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

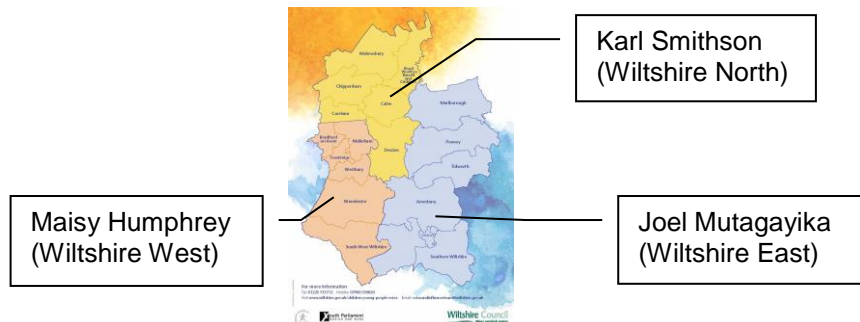
Agenda Item 8

Chairman's Announcements

Subject:	UK Youth Parliament Elections and Activity
Officer contact:	Judy Edwards judy.edwards@wiltshire.gov.uk 07900 759830

1. UK Youth Parliament 2018 elections and activity

UK Youth Parliament provides opportunities for 11-18 year olds to use their elected voice to bring about social change through meaningful representation and campaigning. Members of Youth Parliament (MYPs) are elected annually in every part of the UK. There are currently 349 MYPs. MYPs are encouraged to meet with MPs and local councillors, organise events, run campaigns, make speeches, hold debates and ensure that the views of young people are listened to by decision makers. The most important aspect of any MYP's job is to make sure they represent the views of the young people in their constituency. Wiltshire has three seats on the UK Youth Parliament, with the term of office commencing on 1 March. Information about Wiltshire's MYPs for 2018/19 can be found [here](#).



The role of the MYP is increasingly being recognised at a local and national level. UK Youth Parliament seeks opportunities for MYPs to meet regularly with government ministers, members of the opposition and civil servants. UK Youth Parliament also works to promote the role and influence of MYPs to service providers, e.g. the transport industry and health services.

2. Youth Parliament programme

MYPs come together for an Annual Conference each July at which they debate manifesto points and vote on **ten** issues to take to a national [Mark Your Mark campaign](#). Schools and youth groups are encouraged to register to take part in debate and discussion about these 10 issues, and then vote for those which are most pertinent to them. Almost 1m ballots are cast each year. The top **five** issues are then taken to a debate in the [House of Commons](#) which is chaired by the Speaker of the House. Following these debates, MYPs vote to decide which **two** issues should become the UK Youth Parliament's priority campaigns for the year ahead.

3. 2018 campaigns

The two priority campaigns for 2018 are: i) [Votes at 16 in all public elections](#) and ii) [A curriculum for life](#).

Wiltshire's MYPs have also agreed a set of their own local priorities which they would like to progress in partnership with elected members:

- Bus passes for those under 18
- Whole county litter picking days to include all Wiltshire schools
- Railway station in Devizes

Chairman's Announcements

- Use of new materials for road repairs – plastic roads
- Increase special school provision
- Revisit youth centre provision

4. Wiltshire Assembly of Youth

MYPs are expected to take a leading role in the Wiltshire Assembly of Youth (WAY). WAY is a forum for young people in Wiltshire to express their experience of the needs of children and young people, give their views on services, and offer consultation over policy.

5. Meet your MYP

Councillors are encouraged to contact their MYP, to introduce them to the work of the Council, discuss how the 2018 campaigns can be supported, and encourage wider debate and discussion with young people at Area Board and Full Council level. To make contact and for more information, please contact:

judy.edwards@wiltshire.gov.uk, 07900 759830.

Devizes Area Board Police Report June 2018

1. East Community Policing Team

Sector Head: Inspector Chris Martin

Community Coordinator: PC 2620 Emily Grigor

Devizes Town PCSO's:



PCSO Melissa Camilleri



PCSO Paula Yarranton



PCSO Kelly Watts

Hello and welcome to this Community Policing Team report,

Targeted Patrols Devizes and surrounding areas:

Beauty Spot Theft from Motor Vehicles:

On the 16th January 2018 we relaunched this priority due to this area of the county still suffering a significant amount of thefts. The difference being that this time, we have identified potential suspects and are following numerous intelligence leads.

Since the above date officers and PCSOs are making daily patrols around the beauty spots especially taking in to consideration the warmer weather; however thieves appear to be favouring:

DOWNS LANE, MANTON, MARLBOROUGH
ROUNDWAY HILL, DEVIZES
EAST/ WEST KENNETT
WIDDINGTON HILL, UPAVON
WOOTTEN RIVERS, PEWSEY
AVEBURY
A4 SILBURY HILL
ALTON BARNES
GRAND AVENUE, SAVERNAKE



You will be pleased to hear that after securing funding from the 'Area Board' Wiltshire Police have been able to erect 'Warning Signs' at the majority of these.

PCSOs have been issues leaflets to members of the public and parked cars in the areas in order to highlight the issues.

Burglaries



Unfortunately East CPT has seen a rise in burglaries over the past 8 weeks, alongside our increased patrols we are offering the following security advice to residents;

To improve the security in and around your home we are asking residents to remember the following advice:

- *Lock your doors and windows every time you leave the house, even if you're in the garden, and make sure you have approved locks or bolts on all doors and windows*
- *Never leave a spare key in a hiding place like in a plant pot or letterbox - a thief knows all the hiding places*
- *Keep all keys, purses and wallets out of sight and away from the letterbox*
- *Consider installing a burglar alarm, and only use a company that is registered or certified with the NSI or the SSIAB*
- *Do not open the door to anyone you don't know or are not expecting. Always check by using a spy-hole or look through a window*

- *Make sure that you have up to date contents insurance*
- *Register all serial numbers from electrical items, tools and garden equipment with Immobilise.com (the free national property register). Mark items without serial numbers with an artificial DNA property marker such as Smartwater or SelectaDNA*
- *Do not keep large amounts of cash at home - it is much safer in a bank or building society*
- *Trim back any plants and hedges at the front of your property to no higher than 1 metre to remove hiding places*
- *Always report any suspicious activity, note any vehicle registrations, descriptions of persons involved and direction of travel*
- *Use a timer to set lights to mimic your usual activity when you are not at home*
- *Take photographs of all jewellery including hallmarks and keep them safe. Also consider using an artificial DNA property marker on jewellery or other valuable items*
- *Make sure any bolts are low enough so they cannot be opened by reaching over the top of the gate.*

Media

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Drugs

There have been 12 drugs offences recorded in the Devizes area between 01/05/18 and 01/07/18. These drug offences included a number of different Class of drugs.

Domestic Abuse

Devizes CPT have dealt with 66 domestic incidents in the Devizes area between 01/05/18 and 01/07/18.

A number of these incidents resulted in criminal action being taken.



Splitz is an independent charity and leading provider of domestic abuse support services in southwest England. We have a key role in shaping strategy and policy through our participation in local strategy groups, domestic abuse forums and by lobbying local, regional and national government.

Missing Persons

Devizes CPT have dealt with 25 reports of missing persons between 01/05/18 – 01/07/18
These missing persons can vary between children, young persons, adults and the elderly.
Each individual case is graded appropriately to the circumstances.

Update re Rural Crime Partnership



OPERATION BADGER

WE NEED YOUR HELP!
Persecuting badgers is a crime - if you have information please contact your local police or phone Crimestoppers. With your help we can make a difference.

IT IS ILLEGAL TO TAKE, INJURE OR KILL A BADGER.

CALL: If the incident is taking place ring **999**. For non urgent ring **101** OR Crimestoppers on **0800 555 111**

Logos: NPCC, Wiltshire Rural Crime Team, Wiltshire Police, RSPCA, Wildlife Crime, LEAGUE AGAINST CRUEL SPORTS, BADGER TRUST.



Wiltshire Rural Crime Team

30 April · 🌐

Wiltshire Police, working with our partners Avon and Somerset Constabulary, Devon and Cornwall Police, Dorset Police and Gloucestershire Constabulary are pleased to pledge our ongoing commitment to Operation Badger, which is an intelligence-led nationwide police operation gathering evidence of badger persecution and targeting offenders.

All five south west forces are sharing the new set of posters agreed by the UK Priority Badger Group depicting the plight of the badger and urging members of the public to report any illegal activity they are aware of.

Chief Inspector Richard Pegler The Senior Rural Crime Officer from Gloucestershire Constabulary said: "We are pleased to join our partners in our ongoing commitment to Operation Badger, which we hope will once again raise awareness of the cruel and illegal activities carried out against them.

"Badgers are a protected species, and defined as a priority group by the National Wildlife Crime Unit.

"There are many levels of persecution; such as sett interference, shooting, poisoning, snaring, or badger baiting, all result in either a loss or disturbance of their habitat, suffering or death. These offences are sadly all too frequent events across the UK. There is also a link between some of the activity and the involvement of organized crime groups.

"We appeal to everyone to be our eyes and ears - together we can make a difference.

"If you believe a crime is taking place call 999, or you have any information call 101 or Crimestoppers on 0800 555 111."

Devizes This Month



East CPT have joined forces with Community Speed Watch to support them in their role. Officers are given 4x areas to cover over a 2 week period. These areas are decided by our Crime Prevention Team.

Dangerous and Persistent offenders

Work is continuing with our SWITCH nominals, (those who are identified as persistent and prolific offenders), including intelligence gathering and relevant actions following dissemination. We currently have two nominals within the East Policing Area classified as such and we work closely with our SWITCH team members and partner agencies to manage these offenders.

This month we have accumulated one new offender – we see this as a positive move as the SWITCH team can manage this person.

Inspector Chris Martin
Wiltshire East CPT

Devizes Area Board Report – 16th July 2018.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.

- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Heath fires and countryside safety



When you are out and about enjoying the countryside, there are some things you can do in order to protect our beautiful surroundings and keep you safe.

Large wildfires are thankfully rare but, when they do occur, they can be very serious and affect large areas of the countryside. They also take a great deal of resources to bring under control, which impacts the availability of appliances for property fires and other emergencies.

The Upton Heath fire in Dorset in 2011, for example, damaged approximately 250 acres of the heath and required the mobilisation of 30 fire engines and 11 Land Rovers.

Wildfires can ravish the local wildlife, destroying ecosystems in a matter of hours that have taken years to build up. If a wildfire encroaches upon farmland, then crops and farm buildings can be consumed, and homes that border heathland can also be at risk.

At their worst, wildfires can cause death or injury to people. A developed wildfire creates its own wind, which drives it at speeds faster than people can get out of its way.

Steps you can take to avoid starting a wildfire:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.
- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

Safe and Well Visits- Home safety

The Devizes area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Devizes Area; 26/04/18 – 30/06/18.

DWFRS have responded to 58 incidents in Devizes area between the dates above.

Devizes Fire Station Responded to a total of 85 incidents County wide in the mentioned time period. Details are listed in the table below.

Category	Incidents in Devizes	Off of Station Ground incidents	Total
False Alarm	24	3	27
Fire	21	12	33
Special Service	13	12	25
Total	58	27	85
1st Pump Availability	99.75%		
2nd Pump Availability	62.35%		

Recent Notable Incidents

None in Devizes within reporting period.

Serious road traffic collision between a car and large goods vehicle.

In support of other stations Devizes crews attended a 9 pump fire at a vehicle workshops.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2017-2021 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>



Andy Green

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: andy.green@dwfire.org.uk

Tel: 07734 483886/01722 691247

www.dwfire.org.uk

New Healthwatch Wiltshire provider - your questions answered

Wiltshire Council has appointed a new provider for Healthwatch Wiltshire. The contract has been awarded to Help & Care, a charity based in Bournemouth, who will take over the service from 1 June 2018.

Why are things changing with Healthwatch Wiltshire?

Healthwatch Wiltshire's current contract comes to an end on the 31 May after five years. Wiltshire Council went out to competitive tender and organisations were able to bid for the contract. Help and Care gained the highest score and were awarded the contract which will start on the 1 June.

What will be different?

Help and Care will be responsible for delivering the new contract from the 1 June. They have been working with the current provider Evolving Communities to ensure the transfer process goes smoothly.

Will the same staff be supporting Healthwatch Wiltshire?

Stacey Plumb, Volunteer Officer and Julie Brown, Engagement Officer will transfer to Help and Care under TUPE laws and become employees of Help and Care. Lucie Woodruff, Healthwatch Wiltshire's current manager has decided not to transfer and will remain with Evolving Communities in a new role.

What about volunteers?

Current Healthwatch Wiltshire volunteers have been kept informed about arrangements for the contract transferring to Help and Care. They will have to consent to have their personal details transferred to Help and Care from Evolving Communities so that they can continue to carry out volunteering activities with Healthwatch Wiltshire after 1 June. Evolving Communities will delete all personal details of any volunteer who doesn't consent to have their details transferred.

What's next for Healthwatch Wiltshire?

Healthwatch Wiltshire will continue to serve the people of Wiltshire although there might be a slight pause while the new organisation sets up policies and processes. The logo and branding will remain the same and a staff team and volunteers will be in local communities gathering the views and experiences of people who use health and care services.

What will happen to the website Your Care Your Support Wiltshire?

[Yourcareyoursupportwiltshire.org.uk](http://yourcareyoursupportwiltshire.org.uk) stays at its current url. The features of the website will continue to develop alongside the adult social care transformation programme.

The contact@healthwatchwiltshire.co.uk email will close, and staff involved will transfer to Wiltshire Council Advice and Contact Team.

The email address for yourcareyoursupportwiltshire.org.uk has changed to adviceandcontact@wiltshire.gov.uk

Any correspondence about the site can be completed through the 'Contact us' menu, by email or 'phone, a referral, site feedback, or site help.



Pictured (from left): Lucie Woodruff, Claire Cooper, Stacey Plumb, and Julie Brown

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.

June 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Funding available for delivering a 'step change' in positive mental health and wellbeing within Wiltshire

We are inviting bids from all stakeholders, of up to £50,000, for delivering a 'step change' in positive mental health and wellbeing within Wiltshire.

Ted Wilson, Director of Community Services and Joint Commissioning for NHS Wiltshire CCG said, "We are pleased to be able to offer these non-recurrent funds to support initiatives that aim to enable people to be more positive and confident about their mental health. We hope that the success of these initiatives will be a catalyst for future collaboration and support."

The projects will be community based initiatives that support national and local priorities of increased focus on prevention and keeping well, and applications will need to demonstrate how funds will be used to deliver their project.

For more information on submitting an application, visit our website. The closing date for submission is 5pm on Friday 15 June 2018.

This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

Wiltshire Dying Well Community Charter

Do you know an organisation that would like to make a difference on how they support their staff who have been diagnosed with a life-limiting illness, or who cares for someone that is approaching the end of their life?

The Wiltshire Dying Well Community Charter aims to encourage a community wide approach to support people who are affected by dying, and identifies simple steps employers can take to demonstrate their commitment to supporting their staff.

The Charter will help ensure organisations have the best possible resources for their workforce to help them manage this sensitive subject in the workplace, and signing up to the charter is easy and doesn't cost anything.



You can sign up to the Wiltshire Dying Well Community Charter by visiting our website: www.wiltshireccg.nhs.uk or emailing: wiltshire.dyingwell@nhs.net.

Businesses are simply asked to commit to demonstrating their support for the Charter by signposting employees, volunteers or students to additional support resources and embedding supportive practices within their organisations for people who are affected.

Dr Helen Obsorn, GP at Courtyard Surgery said, “The Charter has been developed to help bring greater understanding of the problems faced by working people who have been diagnosed with a life-limiting illness, or care for people who are approaching the end of their lives.”

Not sure what to do when a child is poorly? Download the free HANDi app!



The HANDi app is a fantastic free app that gives you expert health advice at your fingertips when you need it the most. Covering the six most common childhood conditions HANDi app provides information and guidance on managing:

- Diarrhoea and vomiting
- High temperatures
- Chestiness
- New born problems
- Stomach pain

The HANDi app was developed and approved by paediatric consultants at the Royal United Hospital, Bath, in partnership with Bath and North East Somerset and Wiltshire Clinical Commissioning Groups.

The app is available to download for free from iTunes App Store or Google Play.

For more information about the HANDi app, visit

http://www.ruh.nhs.uk/patients/services/clinical_depts/paediatrics/handi_app.asp

Have your say

[Back to top](#)

Online consultations – an alternative way to have a consultation from your GP



NHS England would like to hear your views about online consultations - this is a service offering patients an alternative way to have a consultation with their GP online via the internet.

Using a smart phone, tablet or computer patients can contact their GP practice about a health issue without having to wait on the phone or go to the practice in person. The practice will then ensure that you are seen by the right person, this might mean a phone call with your GP or nurse, or you might need to go into the surgery and see your GP in

person.

The benefits of using online consultations means patients are able to get a quicker response, rather than have to wait for an appointment in person. It's more convenient as you don't have to travel to your GP practice, and you receive the same level of consultation diagnosis as you would get if you had a face to face appointment.

The survey can be accessed [here](#) and should take less than 10 minutes to complete – the closing date is 15 June 2018.

For more information on the survey, please visit: www.engage.england.nhs.uk

Stay well this Summer

Most of us enjoy spending time in the sun and the opportunities that nice weather brings for activities, outdoor living, fresh air and fun. But on laid back, sunny days it's easy to switch off to messages about health risks, so here are a few reminders on what to do when you are enjoying time outdoors.



Stay safe in the sun

It's all too easy to overdo exposure to sun rays, and it's easy to underestimate how much time we spend in the sun and not realise we are getting burnt. By taking a few steps to safeguard your skin you can stay safe in the sun while you enjoy the sunshine!

- **Seek shade and stay out of the hot sun, particularly between 11am and 3pm**
- **Apply sunscreen with an SPF of 30 and cover up – wear loose clothing and a wide-brimmed hat and protect your eyes with sunglasses**
- **Have plenty of cold drinks to keep hydrated, but avoid caffeine and alcohol**

Sunburn

If you do have minor sunburn, you can treat this at home by:

- **Cooling the skin down by having a cold bath or shower**
- **Applying soothing after sun or calamine lotion to moisture your skin**
- **Drinking plenty of fluids, will prevent you from getting dehydrated**
- **Painkillers such as ibuprofen or paracetamol will help relieve any pain**

You could also visit your local pharmacy for advice on treatment to help ease your sunburn symptoms and reduce any inflammation.

Don't let allergies take the spring out of your step

Spring and summer are the time of year when allergies such as asthma and hay fever can get much worse, with symptoms including sneezing, coughing and shortness of breath.

But there is no need to get bogged down by runny noses, itchy eyes and tickly throats.

If you are an allergy sufferer, you can prepare for the warmer weather by getting the medicines you need from your local pharmacist – who can also offer you expert advice to manage your health during the summer months.



For more information on summer health, visit our [summer health campaign page](#) on our website.



NHSWiltshireCCG



@NHSWiltshireCCG



NHS Wiltshire CCG

Visit our [website](#)

Report to Devizes Area Board
Date of meeting 18th September 2017
Title of report Youth Grant Funding

Purpose of the Report:

- To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.
- To note the delegated decision taken between area boards to expedite a time sensitive grant application

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £1,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.

Grant Applications

Applicant	Amount requested	LYN Management Group recommendation
Lavington School	£900	Recommended £900- awarded
Make Makaton Friendly	£1000	Recommended £500

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The

application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Locality Youth Facilitator has assessed this and agreed providers meet safeguarding requirements.

9. Applications to note delegated decisions:

Application ID	Applicant	Project Proposal	Requested
	Lavington School	Rainbow Shower	£900
<p>Project description The Rainbow Shower is an event for SEND children from all primary secondary and special schools across the County. We will have three main areas for pupils with different needs to explore enjoy</p>			

30 young sports leaders from Lavington School and Fairfield farm have evaluated previous projects and worked to develop and produce this project. They lead the event on the day and evaluation.

The event is as follows:

1 The 'Follow the Rainbow Course' students can run walk wheel around an accessible marked route. On the way they will visit colour stations where our Sports Leaders will gently spray the students with soya paint. Everything is bio-degradable safe.

2. The 'Power Shower Cubicle' this will be a fully enclosed area where students can move safely freely without needing to be fully supervised. This area is aimed at pupils who would find following a marked course challenging but would still enjoy the sensory side of coloured clouds

3. 'The Rainbow Spa' this fully enclosed area will allow quieter students to relax enjoy the feel of paint bubbles. They will be encouraged to engage with the Sports Leaders but in a more genteel environment.

There will also be parachute games involving colour bubbles.

Recommendation of the Local Youth Network Management Group

Recommended

Due to the timing of this event, following consultation with the local youth network, the Community Engagement Manager and Area Board chair used their delegated authority to award grants between meetings. The board is asked to note this decision.

10. Application for consideration:

Application ID	Applicant	Project Proposal	Requested
	Makaton Friendly Devizes	Licenses for youth organisations	£1000
<p>Project description The aim is to make Devizes 'Makaton Friendly'. A wide range of people in our local community use Makaton to communicate and the project would like our local businesses and organisations to recognise this by signing up to being 'Makaton Friendly'. Being Makaton Friendly involves each business learning 30 Makaton signs and symbols and using these to communicate with customers who have communication difficulties, thereby making their business fully inclusive. In order for Devizes to gain 'Makaton Friendly' status, a minimum of 30 businesses will need to sign up and attend taster sessions delivered by regional tutors from the Makaton Charity and they then receive a licence to display and a certificate and are recognised as being Makaton Friendly on the Makaton Charity's website. The LYN have been asked to contribute to licenses for youth organisations and places where young people would visit or use.</p>			
<p>Recommendation of the Local Youth Network Management Group . Recommended for £500 towards 10 licenses for groups who work with young people and businesses who aim to engage young people and services for young people.</p>			

Report Author

Helen Bradley, Locality Youth Facilitator
 Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk



Report to	Devizes Area Board
Date of Meeting	16/07/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
<p>Applicant: Devizes Outdoor Celebratory Arts (DOCA) Project Title: DOCA - Getting seen View full application</p>	<p>£5,000.00 - this includes £2,708.00 which has already been approved via delegated decision by Community Engagement Manager Graeme Morrison which needs to be ratified at this meeting.</p>
<p>Applicant: Caenhill Countryside Centre Project Title: Mechanical Equipment</p>	<p>£3,000.00</p>

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2881	Devizes Outdoor Celebratory Arts (DOCA)	DOCA - Getting seen	£2,292.00
Project Description: DOCA delivers ambitious highly valued contemporary outdoor arts events to Devizes having a positive financial impact offering learning opportunities and instilling a sense of pride to over 100 volunteers. Our programme has expanded to include the Colour Rush which is improving our sustainability but creates the need for more signage as our volunteer base swells so does our need for T-Shirts. Our street banners need replacing they are very patched and have outdated branding materials are needed to create new large-scale lanterns for the Lantern Parade our collection buckets need labelling to comply with street collection guidelines. Note: original application was for £5,000.00 which was deferred at the last area board meeting. In between meetings £2,708.00 of this was approved via delegated decision by the Community Engagement Manager as it was time critical.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2941	Caenhill Countryside Centre	Mechanical Equipment	£3,000.00
<p>Project Description: CCC has, for some time, had a tractor on site which was donated by a third party. We have only recently managed to complete the mechanical works to get it to start. This funding will help us to adapt the tractor to enable CCC to complete much more of the heavy work around the farm.</p> <p>This will, in turn, enable CCC to provide another workstream for the young people and others that the centre works with. It will also allow CCC to do some work which they currently pay an outside body to complete for them, reducing their regular outgoings.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Graeme Morrison

Community Engagement Manager

01225 713573

graeme.morrison@wiltshire.gov.uk

Report to	Devizes Area Board
Date of Meeting	16/07/2019
Title of Report	Health and Wellbeing Funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Richmond Fellowship Project Title: Improved Mental Health in the Workplace	£650.00
Applicant: Lucy Heasman Project Title: making Devizes Makaton Friendly	£2,000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Applicant	Project Proposal	Requested
Richmond Fellowship	Improved Mental Health in the Workplace	£650
Project Description: Richmond Fellowship Wiltshire are seeking funding for a project aimed at supporting Wiltshire employers in identifying improved strategies for supporting employees who are struggling with poor mental health in the work place. The funding will enable RF to host a morning event and network lunch in Devizes in October 2018 to talk to and listen to employers to help identify what would be most useful to them in improving the outcomes for staff, who may be struggling with poor mental health in the workplace. The proposed date for this forum, 10 th October 2018, coincides with World mental Health Day as being a key date on which to focus attention on an important and universal issue. By focussing this first step in Devizes we are able to create a manageable first forum event for employers in and around the Devizes area from which to glean valuable information and feedback for potential future initiatives. The initiative will be supported by speakers from Wiltshire Public Health and Wiltshire MIND, as well as being hosted by Richmond Fellowship Wiltshire, and will engage a wide range of employers local to Devizes and the surrounding area. NOTE – this application was discussed at the Devizes Community Area Wellbeing Group and it was supported and agreed to recommend that the Area Board award the full £650.00 from the HWB fund.		

Proposal

That the Area Board determines the application.

Applicant	Project Proposal	Requested
Lucy Heasman	Making Devizes Makaton Friendly	£2,000.00
<p>Project Description: Ms Heasman’s aim is to make Devizes ‘Makaton Friendly’. A wide range of people in the local community use Makaton to communicate and she would like local businesses and organisations to recognise this by signing up to being ‘Makaton Friendly’.</p> <p>Being Makaton Friendly involves each business learning 30 Makaton signs and symbols and using these to communicate with customers who have communication difficulties, thereby making their business fully inclusive.</p> <p>In order for Devizes to gain ‘Makaton Friendly’ status, a minimum of 30 businesses will need to sign up and attend taster sessions delivered by regional tutors from the Makaton Charity and they then receive a licence to display and a certificate and are recognised as being Makaton Friendly on the Makaton Charity’s website.</p> <p>NOTE – this application was discussed at length at the Devizes Community Area Wellbeing Group and it was agreed to recommend that the Area Board award £500.00 from the HWB fund on the basis that there is a good chance that further funds may be awarded by the Local Youth Network.</p>		
<p>Proposal That the Area Board determines the application.</p>		

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Graeme Morrison

Community Engagement Manager

01225 713573

graeme.morrison@wiltshire.gov.uk

Devizes CATG Footpath Funding
Thursday 29 March 2018, Devizes Community Hub and Library, Devizes
Minutes

In attendance: Peter Evans, Kelvin Nash, Philip Whitehead, Michael May, Chris Greenwood

Item	Notes	Action
Apologies		
Rowde footpath	Parish Steward job – added to the list	
Bath Road	Estimates came in at £5,190.00. Group agreed to proceed	GM to confirm allocation of budget
Hillworth Road	Estimate came in at £5,330.00. Group agreed to proceed	GM to confirm allocation of budget
Outside Natwest Bank – Market Place	Matter is with Ringway and will be done in the next couple of days	
Notes	<p>Total amount of funding which group agreed to allocate = £10,520.00.</p> <p>This exceeds the total footpath funding budget (£9,450.70) by £1,069.30. Group agreed that this extra funding can be found in the 2018/19 CATG budget.</p>	

**Devizes CATG Footpath Funding
Thursday 29 March 2018, Devizes Community Hub and Library, Devizes
Minutes**

In attendance: Peter Evans, Kelvin Nash, Philip Whitehead, Michael May, Chris Greenwood

Item	Notes	Action
Apologies		
Rowde footpath	Parish Steward job – added to the list	
Bath Road	Estimates came in at £5,190.00. Group agreed to proceed	GM to confirm allocation of budget
Hillworth Road	Estimate came in at £5,330.00. Group agreed to proceed	GM to confirm allocation of budget
Outside Natwest Bank – Market Place	Matter is with Ringway and will be done in the next couple of days	
Notes	<p>Total amount of funding which group agreed to allocate = £10,520.00.</p> <p>This exceeds the total footpath funding budget (£9,450.70) by £1,069.30. Group agreed that this extra funding can be found in the 2018/19 CATG budget.</p>	

